

PTO Meeting August 8th, 2018

Attendees: President: Karissa Wendt, VP: Michelle Carr and Alyssa Givens, Secretary: Dawn Marie Dean, Treasurer: Julie Shreck, Karen Strandt-Conroy, Amber Bennett, Devon McWilliams, Jackie Luttig, Mary Paul, Agnes Jackson, Jodi Landis, Heather Johnson, Briana McCarthy, Lisa Beeman, Nikki Lutzke

Meeting was called to order by Karissa at 6:36 pm.

The 2018-2019 PTO Board was introduced:

- * President: Karissa Wendt
- * Co-Vice Presidents: Michelle Carr and Alyssa Givens
- * Secretary: Dawn Marie Dean
- * Treasurer: Julie Shreck

May's Meeting Minutes were read by Dawn Marie and approved.

A Treasurer's Report was unavailable.

Committee Updates

Box Tops

- * Julie will be taking over the Box Tops for Education Program and may be looking for assistance in the future.

2018-2019 Fundraising

- * We will be participating in the Sentry receipts program again.
- * We may participate in the Buffalo Wild Wings points program, more information is needed.
- * Other fundraising app opportunities will be explored.

Spirit Wear

- * This year we will be using RBS instead of Creative Gear, which will be accessible online.

- * It is planned to run the PTO's Spirit Wear fundraiser at the same time as the Booster Club's. Information will be available at the PTO's table during Back to School Night on August 29th.
- * Mary suggested running the Spirit Wear fundraiser multiple times throughout the year.
- * Nikki suggested that Spirit Wear sales be delayed to avoid holding the fundraiser at the same time as the Booster Club.
- * A motion was made by Karen to advertise the PTO Spirit Wear fundraiser at Back to School Night and during conferences at both schools, but to delay actual PTO sales until November, Mary seconded the motion. The motion did not pass.
 - * 6 voted in favor, 9 opposed
- * Jackie motioned to begin sales during Back to School Night as originally planned, with the stipulation that the PTO's design be "Elementary School" specific since the Booster Club will be using a broad "Parkview" design, Briana seconded. The motion passed.
 - * 8 voted in favor, 4 opposed, 3 abstained.
- * Karen suggested a central calendar for fundraisers. This would allow families to budget for overlapping fundraisers if conflicts in timing could not be avoided.
- * The point was brought up that there needs to be increased communication between the two schools in the future.

Yearbook

- * While the 4K teachers were included in the yearbook on their class pages, it is unclear as to why they were left out of the staff pages. Precautions will be taken to prevent this and similar problems in the future.
- * Amber will be chair the committee again this year. More volunteers are still needed. A committee sign-up sheet will be included on the PTO's Back to School Night table as it has been in the past.
- * All surplus yearbooks were sold. Karen suggested that additional yearbooks be ordered in the future since there were still people wanting to buy them after the surplus was gone. Amber will

send out order forms earlier in the year to give families a better chance to place orders by the deadline.

Old Business

School Supply Kits

- * 42 kits were sold with a profit of \$3 per kit and 4% of accessory sales for a total profit of \$128.80
- * August 20th is the tentative delivery date of the kits to the school. Karissa will be on call to be at the school when the kits arrive and check that they are correct.
- * Kits will be put into the correct classrooms by Back to School Night.
- * The availability of school supply kits for the following year needs even more advertising. Parents will be given information about availability:
 - * During 1st quarter conferences
 - * With 3rd quarter report cards
- * Thank you to Karen and Mary Jo for their help with organizing the fundraiser

New Business

Events

- * August 29th - Back to School Night/Ice Cream Social
- * September 4th - First day of school
- * First Friday of every month is a half day of school
 - * The PTO will discuss offering a babysitting service on these days as a fundraiser.
- * September 11th at 6pm - PTO Meeting
- * September 28th - Homecoming parade with float and candy to pass out
- * Early October - Cheese Fundraiser
- * October 26th - No school, possible date for Trunk or Treat
 - * Alyssa is planning the event with guidance from Amanda Klein
- * November date TBD - Cheese order delivery. Will need volunteers to help sort orders

* November 8th-12th - Book Fair

- * Discussed hosting a grandparents day with a snack during the fair so grandparents can make purchases and visit with their grandchildren during specials classes.

* November 8th and 12th - Parent/Teacher Conferences

- * PTO will provide food for the teachers on the 12th

* December date TBD - Paint Night

* January date TBD - Dance or Escape Room instead of Family Fun Night

- * Through the year - Some PTO meetings will be held in the lower level of Knutes instead of at the school

Other Business

- * Smencils need to be ordered. Kari will be contacted for information on how this was done in the past.
- * The Scrip gift card program will be looked into to see if the PTO will bring it back as a fundraiser.

Meeting was adjourned at 8:22pm